



Earl K. Long Medical Center

BOGALUSA MEDICAL CENTER
EARL K. LONG MEDICAL CENTER - BATON ROUGE
HUEY P. LONG MEDICAL CENTER - ALEXANDRIA
LALLIE KEMP REGIONAL - INDEPENDENCE
L.J. CHABERT MEDICAL CENTER - HOUMA
MEDICAL CENTER OF LA AT NEW ORLEANS
UNIVERSITY MEDICAL CENTER - LAFAYETTE
WALTER O. MOSS REGIONAL - LAKE CHARLES

VACANCY ANNOUNCEMENT

ISSUED: 01/15/10
POSITION: Chief Operating Officer (Unclassified)
SALARY RANGE: \$80,000 - \$145,000
LOCATION: Earl K. Long Medical Center
EXPIRES: 01/29/10

Description: This is an executive level position that serves as the principal assistant to the Chief Executive Officer. This is an acute care hospital with approximate FTE of 1,000, 150 licensed beds and an operating budget of in excess of \$80 million.

Duties include:

- Supervises operational divisions within the hospital as assigned either on a permanent or temporary basis. Directs the hiring of subordinate staff, assigns work, establishes performance criteria and establishes policies and procedures.
Meets with Department Heads to resolve operational issues relating to patient care, budget issues, facility maintenance, staffing, and ancillary services. Develops, implements and monitors plans for solving and addressing issues.
Implements new programs and monitors their effectiveness in relation to the hospitals strategic plan.
Meets with officials of federal, state, and local agencies, professional organizations, patients and interested groups on matters relating to the hospital.
Assumes full responsibility for all activities of the hospital in the absence of the Chief Executive Officer.

Qualification Requirements: Baccalaureate degree and six years of professional level experience in public, business, hospital, or health services administration. Three years of this experience must have been in overseeing a health services or support program in a hospital or health care facility, or in directing a multi-facility health services or support program at the corporate level with jurisdiction over the development and implementation of that program.

Desired: MBA, MHA, or related academic degree from an accredited program. ACHE Fellowship.

Required knowledge skills and abilities: Individuals must possess these skills and abilities or be able to explain and demonstrate that the individual can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills or abilities and to possess the necessary physical requirements with or without the aid of mechanical devices to safely perform the essential functions of the job.

HOW TO APPLY: Interested and qualified applicants should send resumes to Earl K. Long Medical Center, Human Resources, 5825 Airline Highway, Baton Rouge, LA 70805, email: eklapp@lsuhsc.edu or FAX to (225) 354-2096

An Equal Opportunity Employer