



STATE OF LOUISIANA
invites applications for the position of:

HEALTH INFORMATION OUTPATIENT CODER

An Equal Opportunity Employer

OPENING DATE: Fri. 01/06/17
CLOSING DATE: Wed. 01/11/17 11:59 PM Central Time (US & Canada)
SALARY: \$12.09 - \$24.17 hourly
\$2,096.00 - \$4,190.00 monthly
JOB TYPE: Classified
LOCATION: Independence, Louisiana

SUPPLEMENTAL INFORMATION:

The [HEALTH INFORMATION OUTPATIENT CODER](#) position is located in our Medical Records Department.

No Civil Service test score is required in order to be considered for this vacancy.

To apply for this vacancy, click on the "Apply" link above and complete an electronic application which can be used for this vacancy as well as future job opportunities.

Applicants can check the status of their application at any time by selecting the 'Application Status' link after logging into their account.

MINIMUM QUALIFICATIONS:

Three years of clerical experience, one year of which must have been in the maintenance of medical records.

SUBSTITUTIONS:

College training will substitute for the required general experience on the basis of 15 semester hours for six months of experience.

College training in medical records will substitute for the specialized experience on the basis of three semester hours in medical records per 15 overall hours for six months of experience.

Registration with the American Health Information Management Association (formerly the American Medical Records Association) as a Registered Health Information Technician (RHIT) (formerly ART), a Certified Coding Specialist (CCS), or a Registered Health Information Administrator (RHIA) (formerly RRA) will substitute for one year of the required general or specialized experience.

NOTE:

College training will only be credited in 15 semester hour increments.

For further information about this vacancy contact:

Lori Arceneaux Burns, *HR Specialist*
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(985) 878-1307