

Inactivating an item for a business unit

Click the Items Link

Items

Click the Define Items and Attributes Link

Define Items and
Attributes

Click the Business Unit Item Links Link

Business Unit Item Links

Business Unit Item Links

Unit: MCWHS **Item ID:** 123015
PACK CUSTOM MCL #8CV43HDOHE

Setup Define Business Unit Item Automatic Serial Numbers Copy Item	Inventory Fulfillment Setup Item Fulfillment Fixed Picking Locations Shipping Lead Time Putaway Default Putaway Locations Setup Item Putaway Replenishment Stocking Periods Setup Item Replenishment Transfers Transfer Attributes Item Transfer Price	Manufacturing BOMS and REVS Manufacturing BOMs BOM Access by Vendor Item Revisions Routing Define Routing Production Define Production Options Production Area Production Replenish Locations
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[Return to Search](#) [Notify](#) [Refresh](#) [Add](#) [Update/Display](#)

Click the Define Business Unit Item Link

[Define Business Unit Item](#)

Look at the Item Status Section

Item Status

Current Status Date: 05/12/2008 ***Current Status:** Active

Future Status Date: **Future Status:**

On the Current Status Click on the down arrow to show the drop-down box

***Current Status:** Active

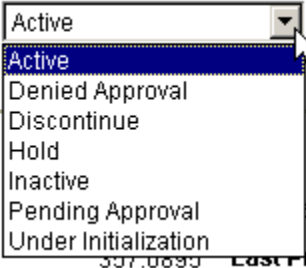
Future Status:

chased Material

Current Purchase Cost: **atl Co**

Average Purchase Price: **Cost Price I**

337.0095



Change the Status to one of the following:

Discontinue – if you still have quantity but will not be re-ordering the product. Once you have issued all the quantity you must change the status to Hold.

Hold – you have zero quantity and will no longer use this product.

Click on the Inventory Tab

[Inventory](#)

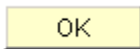
Click on the Replenishment Link

[Replenishment](#)

Delete any Reorder Point.

Delete any Reorder Quantity.

Click the OK button.



This takes you back to the Business Unit Items Links page

Business Unit Item Links

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Click the Default Putaway Locations Link

[Default Putaway Locations](#)

Click into Area and Delete the current Area listed and Tab. This will clear the current Material Storage Location.

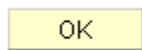
Next assign your business units Material Storage Location for Inactive items.

Default Putaway Locations

Business Unit: MCWHS
Item ID: 123015
PACK CUSTOM MCL #SCV43HDOHE

*Type	Area	Lev 1	Lev 2	Lev 3	Lev 4	Nettable	Non- Owned	Suspend
Owned	INACT	IN	AC	TI	VE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Click the OK button.



This takes you back to the Business Unit Items Links page

Business Unit Item Links

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Click the Fixed Picking Locations Link

[Fixed Picking Locations](#)

Fixed Picking Locations

Unit: MCWHS **Item ID:** 123015
PACK CUSTOM MCL #SCV43HDOHE

Default Putaway Locations						
Find View All First ◀ 1 of 1 ▶ Last						
	Type	Area	Lev 1	Lev 2	Lev 3	Lev 4
✓	Owned	INACT	IN	AC	TI	VE

Fixed Picking Locations							
Customize Find View All First ◀ 1 of 1 ▶ Last							
Pick Order	Area	Lev 1	Lev 2	Lev 3	Lev 4	Optimal Qty	UOM
1	FLOR1	HLD	FOR	BIN	LOC		EA

Click the check mark to select the new Default Putaway Location as the new Fixed Picking Location.




Fixed Picking Locations

Unit: MCWHS **Item ID:** 123015
PACK CUSTOM MCL #SCV43HDOHE

Default Putaway Locations						
Find View All First ◀ 1 of 1 ▶ Last						
	Type	Area	Lev 1	Lev 2	Lev 3	Lev 4
✓	Owned	INACT	IN	AC	TI	VE

Fixed Picking Locations							
Customize Find View All First ◀ 1-2 of 2 ▶ Last							
Pick Order	Area	Lev 1	Lev 2	Lev 3	Lev 4	Optimal Qty	UOM
1	FLOR1	HLD	FOR	BIN	LOC		EA
2	INACT	IN	AC	TI	VE		EA

Delete the old Fixed Picking Location by clicking the delete row icon  at the end of the line.

Fixed Picking Locations

Unit: MCWHS

Item ID: 123015

PACK CUSTOM MCL #SCV43HDOHE

Default Putaway Locations						
Find View All						
First 1 of 1 Last						
Type	Area	Lev 1	Lev 2	Lev 3	Lev 4	
✓ Owned	INACT	IN	AC	TI	VE	

Fixed Picking Locations							
Customize Find View All							
First 1 of 1 Last							
Pick Order	Area	Lev 1	Lev 2	Lev 3	Lev 4	Optimal Qty	UOM
1	INACT	IN	AC	TI	VE		EA

Click the OK button.

OK

Error message will appear concerning Optimal Qty

Warning -- A value has not been entered for Optimal Quantity. (11100,1102)

If there is no value for Optimal Quantity, a replenishment request will not be generated by the Fixed Bin Replenishment process.

OK Cancel

Click the OK button

OK