

Stock Request Cancel/Hold

Click the Inventory Link

[Inventory](#)

Click the Fulfill Stock Orders Link

[Fulfill Stock Orders](#)

Click the Stock Requests Link

[Stock Requests](#)

Click the Cancel/Hold Stock Requests Link

[Cancel/Hold Stock Requests](#)

Enter the Unit. Enter “_____”

Click the Search Link

[Search](#)

Enter the Demand Source. Enter “IN”

Enter the Source Business Unit. Enter “_____”

Enter the Order No. Enter “_____”

Click the OK button

OK

Cancel/Hold Stock Requests

*Unit:

HPWHS

[Search](#)

Cancel

Hold

Update Req

Select Lines to Cancel/Hold

Customize | Find | View All | First 1 of 1 Last

Source	Src BU	Order No	Details	Cancel	Hold	Update Req	Hold Code
1 IN	HPWHS	MSR0534906	Details	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Save

Notify

To cancel the entire MSR:

Click the Cancel Select Box

Cancel



Click the Save Button

Save

To cancel part of the MSR:

Stock Request Cancel/Hold

Click the Details Link

[Details](#)

Order Details

Unit: HPWHS **Src BU:** HPWHS
Source: IN **Order No:** MSR0534906

Cancel  	Hold  	Update Req  	
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Find View All				First	1 of 1	Last
Order Line:	1	Location:	2037020	<input type="checkbox"/> Cancel	Status:	Unfulfilled
Sch Line:	1.00	Sched Date:	02/13/2007	<input type="checkbox"/> Update Req	Priority:	999
Demand Line:	2	Qty Req:	1.0000 CS	<input type="checkbox"/> Hold	Hold Code:	<input type="text"/>
Item ID:	116062	GLOVE BIOGEL UNDER 6.0 #31260				

OK	Cancel
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Find the Line or Lines you want to cancel by using the Next arrows

First 1 of 1 Last

Or use the View All Link to show all lines

[View All](#)


Click the Cancel Select Box

Cancel

Click the OK button

OK

Click the Save Button

 Save
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