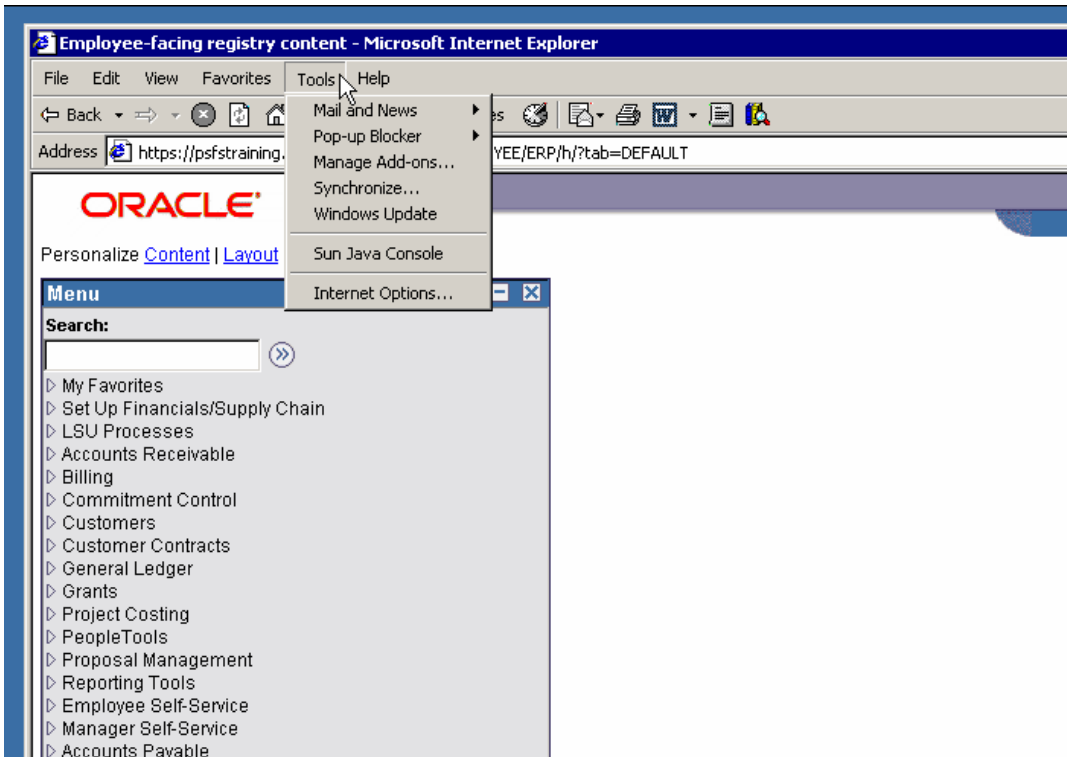
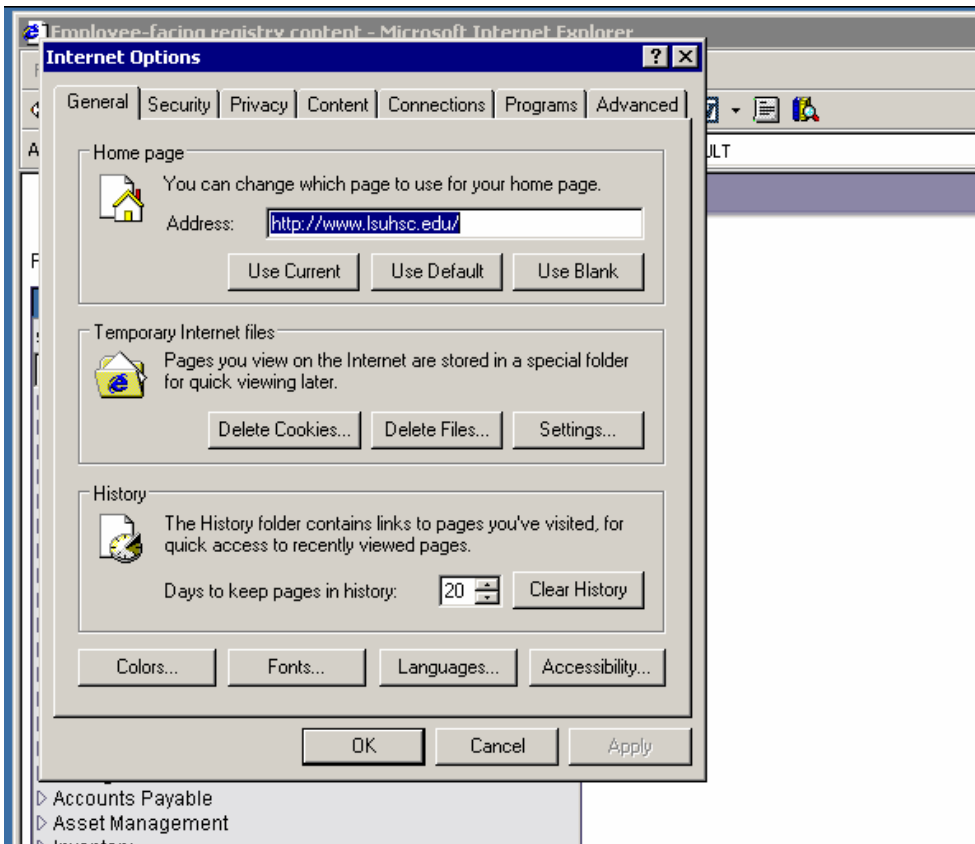


Clearing cache in PeopleSoft 8.8

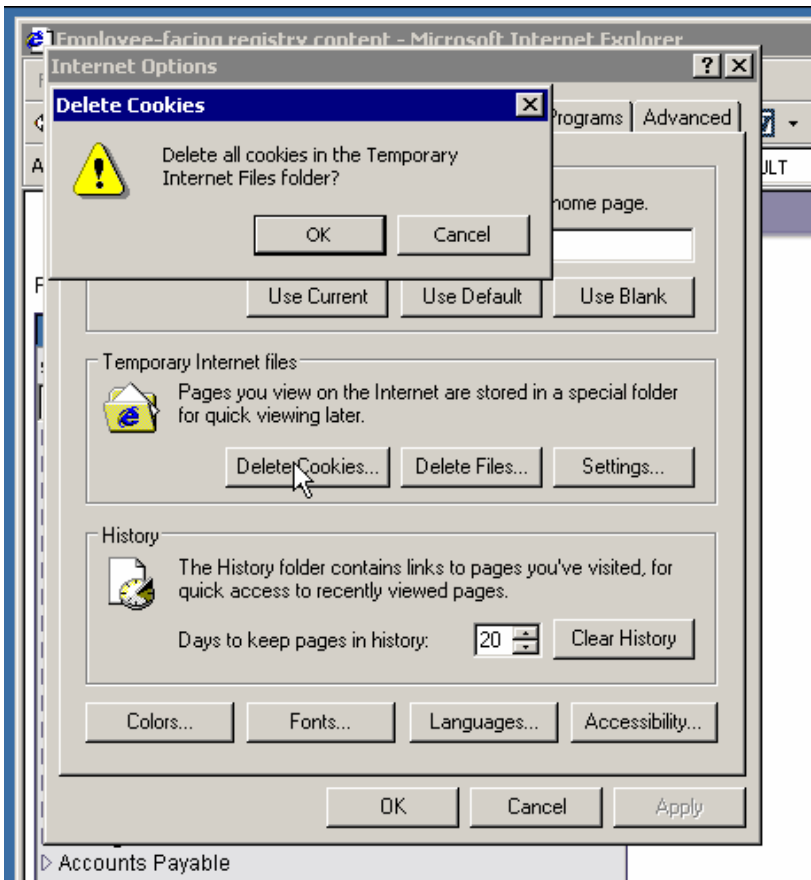
From inside your web browser on PS Desktop click on the **Tools** dropdown menu (top of browser window) then on **Internet Options**:



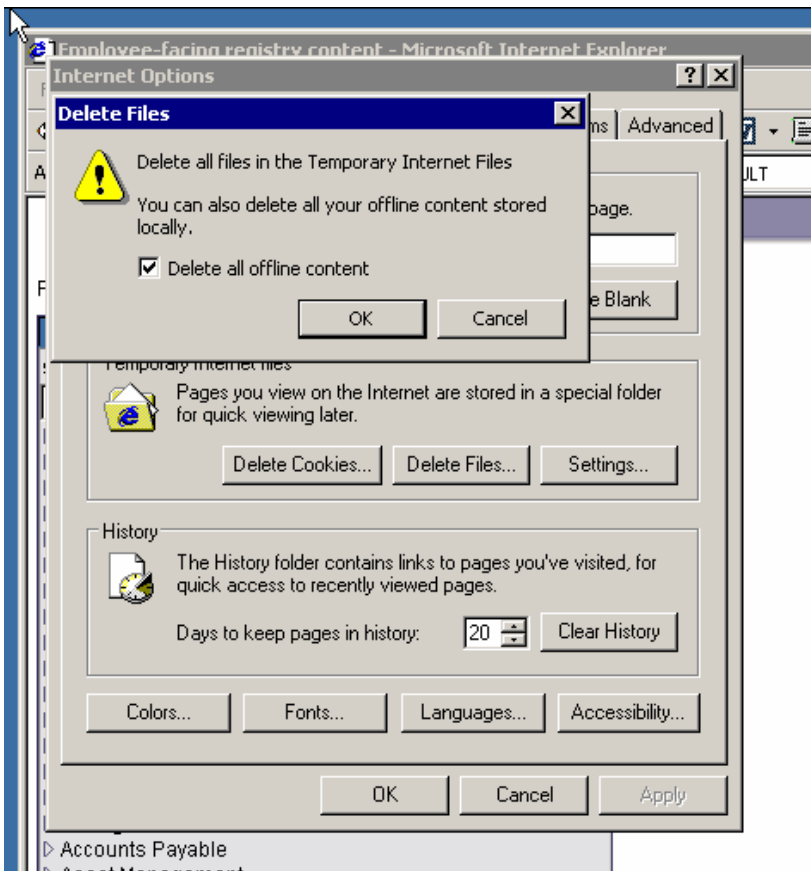
The following Internet Options window should display:



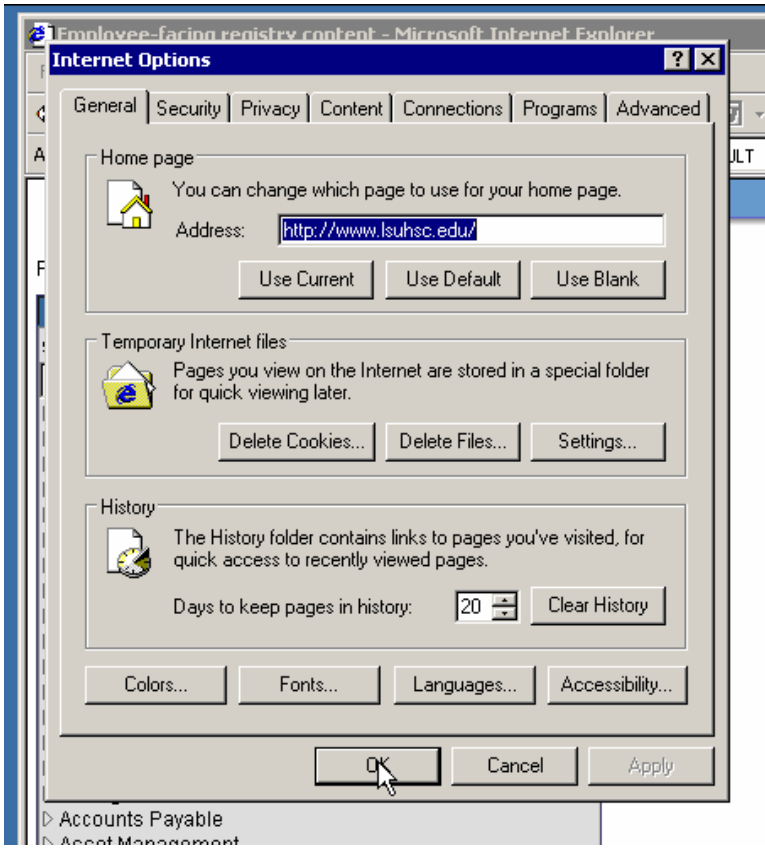
Click on the **Delete Cookies** button then on **OK** for the below prompt:



Next click on **Delete Files** button, make sure to check **Delete all offline content** box, and then click **OK**:



Last click on the OK button on the bottom of the Internet Options box and this should return you to your browser:



Notes:

Clearing Browser Cache in 8.8 can be done at anytime while navigating through PeopleSoft. I would not recommend doing it while entering a transaction as it may cause you to have to start the document over.

Once Browser Cache has been cleared it may take a couple of seconds longer to load pages initially. Once you have loaded a page any subsequent loads of that page should be faster (you will see this mostly when adding new transactions.)