

AGREEMENT BETWEEN STATE OF LOUISIANA

BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND
 AGRICULTURAL AND MECHANICAL COLLEGE ON BEHALF OF
 LOUISIANA STATE UNIVERSITY
 HEALTH CARE SERVICES DIVISION
(FACILITY)
 AND

FOR _____ SERVICES

1) Provider/Contractor (Legal Name if Corporation)	5) Federal Employer Tax I.D. or Social Security #
2) Address	6) Parish(es) Served
3) City and State Zip Code	7) License or Certification #
4) Mailing Address (if different)	8) Sub recipient
City and State Zip Code	Yes <input type="checkbox"/> No <input type="checkbox"/>

9) **Brief Description of Services to be Provided:**

Include description of work to be performed and objectives to be met; description of reports or other deliverables and dates to be received (when applicable). In a consulting service, a resume of key contract personnel performing duties under the terms of the contract and amount of effort each will provide under terms of contract should be attached.

10) **Effective Date:**

11) **Termination Date:**

12) **This contract may be terminated by either party upon giving thirty (30) days advance written notice to the other party.**

13) **Maximum Contract Amount:**

14) **Terms of Payment:**

If progress and/or completion of services are provided to the satisfaction of the initiating Office/Facility, payments are to be made as follows: (stipulate rate or standard of payment, billing intervals, invoicing provisions, etc.). Contractor obligated to submit final invoices to Agency within fifteen (15) days after termination of contract.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF:

 NAME TITLE PHONE NUMBER

15) **Special or Additional Provisions, if any (IF NECESSARY, ATTACH SEPARATE SHEET AND REFERENCE):**

This contract is not effective until approved by the Director of the Office of Contractual Review in accordance with La, R.S. 39:1502. It is the responsibility of the contractor to advise the agency in advance if contract funds or contract terms may be insufficient to complete contract objectives.

Travel expenses shall be reimbursed in accordance with Division of Administration Policy and Procedure Memorandum 49.