

**LOUISIANA STATE UNIVERSITY  
HEALTH CARE SERVICES DIVISION  
BATON ROUGE, LA**

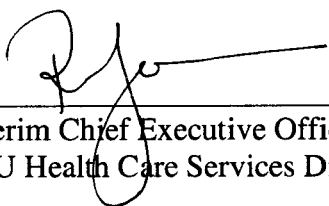
POLICY NUMBER: 5518-11

CATEGORY: Medical

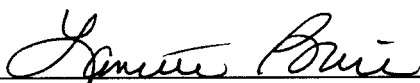
CONTENT: HCSD Outpatient Medication Prescribing

EFFECTIVE DATE: October 1, 2011


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\_\_\_\_\_  
Interim Chief Executive Officer  
LSU Health Care Services Division

12.1.11  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Deputy Chief Executive Officer  
LSU Health Care Services Division

11/28/11  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Medical Officer  
LSU Health Care Services Division

11/17/11  
\_\_\_\_\_  
Date

  
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Pharmacy Services Director  
LSU Health Care Services Division

11-18-11  
\_\_\_\_\_  
Date

## PURPOSE:

The purpose of this policy is to provide direction to enhance patient safety in the area of outpatient medication prescribing and to improve the accountability and control of prescriptions utilized throughout the Louisiana State University Health Care Services Division (LSUHCS D).

## POLICY:

It is the policy of LSUHCS D to utilize available electronic technology in the area of prescribing medications in order to enhance patient safety and to protect the integrity of the prescription.

All prescriptions shall be written via electronic prescribing.

During times when the CLIQ Medication Management (CMM) system is inoperable handwritten prescriptions will be acceptable. The Department of Pharmacy will be responsible for controlling access to, procurement and distribution of paper prescriptions that are utilized in the facilities when the electronic prescribing system is inoperable. These prescription pads must have very limited access, yet be available, in case of emergency, 24 hours/day.

All prescription paper shall adhere to the Centers of Medicare and Medicaid Services section 7002(b) of the U.S. Troop Readiness, Veterans' Care, Katrina Recovery, and Iraq Accountability Appropriations Act of 2007 which requires the following three characteristics.

- 1) one or more industry-recognized features designed to prevent unauthorized copying of a completed or blank prescription form;
- 2) one or more industry-recognized features designed to prevent the erasure or modification of information written on the prescription by the prescriber;
- 3) one or more industry-recognized features designed to prevent the use of counterfeit prescription forms.

Additionally, new "prescription pads" will be made available and be readily accessible that will be permanently stamped, "Not for use for medication prescriptions." These pads may be used for ordering medical equipment, for school and work excuses, and other non-medication uses.

## SCOPE:

This policy applies to all hospitals, medical staff and employees of the HCSD. This policy and subsequent revisions to this policy shall become effective upon approval of the CEO of LSU HCSD.

**EXCEPTIONS:**

Exceptions to this policy require the prior approval of the LSU HCSD Chief Medical Officer or his designee.